

PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT

August 14, 2013

Agenda

I. COMMITTEE ON EDUCATION

- A. General Authorization
 - 1. E-Signature Amendment

II. COMMITTEE ON BUSINESS

- A. Payments Authorized
 - 1. Daily Payments
- B. General Authorization
 - 2. Title I
 - 3. Fees for Services to Schools

Board Action Information Sheet

ED-1

Action Item #

August 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:

Account Number(s):

☐ General Fund

☐ Supplemental Fund

Department

Name

Name

Resp

Fund

Func

Obj

Amount

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

Authorization to Amend an Item Previously Adopted by the Board of Directors on May 29, 2013, in Committee on Education, Section II, Item A.

ORIGINAL ITEM:

RESOLVED, That the Board of Public Education hereby authorizes the Executive Director of the Pittsburgh-Mt. Oliver Intermediate Unit #2 to sign any and all contracts, agreements, grants and/or licenses (referred to collectively as contracts) with the Pennsylvania Department of Education if said contracts have been duly approved by the Board in advance and reviewed by the Solicitor.

FURTHER RESOLVED, That the Executive Director of the Pittsburgh-Mt. Oliver Intermediate Unit #2 shall not authorize, execute or deliver any contract without prior Board approval. Any contracts signed without Board approval will not be binding on the Board and the signatory may be held personally liable for any obligations in the contract.

FURTHER RESOLVED, That the Board adopts the attached resolution required by the Pennsylvania Department of Education, which authorized the Executive Director of the Pittsburgh-Mt. Oliver Intermediate Unit #2 to electronically sign contracts with the Pennsylvania Department of Education.

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

AMENDED ITEM:

RESOLVED, That the Board of Public Education hereby authorizes the Executive Director of the Pittsburgh-Mt. Oliver Intermediate Unit #2 to sign any and all contracts, agreements, grants and/or licenses (referred to collectively as contracts) with the Pennsylvania Department of Education if said contracts have been duly approved by the Board in advance and reviewed by the Solicitor.

FURTHER RESOLVED, That the Executive Director of the Pittsburgh-Mt. Oliver Intermediate Unit #2 shall not authorize, execute or deliver any contract without prior Board approval. Any contracts signed without Board approval will not be binding on the Board and the signatory may be held personally liable for any obligations in the contract.

FURTHER RESOLVED, That the Board adopts the attached resolution required by the Pennsylvania Department of Education, which authorized the Executive Director of the Pittsburgh-Mt. Oliver Intermediate Unit #2 to electronically sign contracts with the Pennsylvania Department of Education.

REASON FOR AMENDMENT:

The attached resolution did not contain the correct verbiage requested by the Pennsylvania Department of Education. The verbiage in the revised attached resolution has been corrected to meet the standards required by the Pennsylvania Department of Education.

RESOLUTION

BE IT RESOLVED, by authority of the **Pittsburgh-Mt. Oliver Intermediate Unit #2** of the **School District of Pittsburgh** and it is hereby resolved by authority of the same, that **Dr. Linda S. Lane**, who is the **Executive Director**, of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Pittsburgh-Mt. Oliver Intermediate Unit #2** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

President/Chair or Vice-President/Chair

Treasurer/Secretary

Sharene Shealey, Board President

Ira Weiss, Solicitor

Print/type name and title

Print/type name and title

I, Ira Weiss, Secretary, of Pittsburgh Board of Education. Do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Pittsburgh Board of Education, held the 21 day of August, 2013.

Dated: _____

Signature

Ira Weiss, Solicitor

Print/type name and title

TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: _____

Signature

Linda S. Lane, Executive Director

Print/type name and title

Board Action Information Sheet

BU-1

Action Item #
August 2013
Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr
Submitted By
Sandy Uhlyar
Person Accountable

B

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PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☐ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: _____
Address: _____

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	Account Number(s):	Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

It is recommended that the list of payments made for the month of July 2013 in the amount of \$2,463,579.13 be ratified, the payments having been made in accordance with the Rules in Effect in the Intermediate Unit and the Public School Code.

(Information is on file in the Business Office of the Intermediate Unit)

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

BU-2

Action Item #

August 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Sandy Uhlvar

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:

Account Number(s):

☐ General Fund

☐ Supplemental Fund

Department

Name

Name

Resp

Fund

Func

Obj

Amount

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into an agreement with the School District of Pittsburgh, in the amount of \$997,333.00, whereby the Intermediate Unit will provide Title I administrative, instructional, and other program services to eligible non-public schools within the City of Pittsburgh under the equitable participation provisions of the No Child Left Behind Act of 2001. Contract period to be July 1, 2013 through August 31, 2015.

Who will this benefit?

All Title I students in non-public schools in the City of Pittsburgh will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Various non-public schools in the City of Pittsburgh

Additional person(s) accountable for this tab

Board Action Information Sheet

BU-3

Action Item #

August 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Sandy Uhlvar

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:		Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund						
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into agreements with educational institutions, in and around the City of Pittsburgh, during the period September 1, 2013 to June 30, 2014 whereby the Intermediate Unit will provide Speech Therapy Services and Psychological Evaluation Services to students at each institution.

Rates charged for these services will be on an hourly basis as described below:

Speech Therapy Services	\$65.00 per hour
Psychological Evaluation Services	\$80.00 per hour

Who will this benefit?

Students attending the educational institutions will benefit from these services

Where will the activities/services occur and how was this school/location selected? (if applicable)

Services will be provided on site at each educational institution as needed.

Additional person(s) accountable for this tab